

Information to be published	How the information can be obtained	Charge
Who we are and what we do (Organisational information, structures, locations and contacts) This will be current information only		
Academy Funding Agreement	Each academy's website – Information – link to DFE Performance Tables	No charge
Academy Order (if applicable)	Each academy's website – Information	No charge
School staff and structure – names of key personnel	Each academy's website	No charge
Governing board – names and contact details of the governors and the basis of their appointment	Each academy's website	No charge
School session times, term dates and holidays	Each academy's website	No charge
Location and contact information – address, telephone number and website	Each academy's website	No charge
Contact details for the Principal and the Governing Body	Each academy's website	No charge
School Prospectus	Each academy's website	No charge
Key Stage results	Each academy's website – Information – link to DFE Performance Tables	No charge
What we spend and how we spend it (Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit) This should be a minimum of current and the previous two years financial years (accounts that have been filed with the Charity Commission and Companies House).		
Annual budget plan and financial statements	Hard copy	Schedule of Charges
Capital funding – details of capital funding allocated to the school along with information on related building projects and other capital projects	Hard copy	Schedule of Charges
Additional funding – Income generation schemes and other sources of funding.	Hard copy	Schedule of Charges
Procurement and contracts – details of procedures used for the acquisition of goods and services. Details of contracts that have gone through a formal tendering process.	Hard copy	Schedule of Charges
Staffing and grading structure	Each academy's website	No charge
Pay policy – a statement of the Academy's policy on procedures regarding teachers' pay.	Each academy's website	No charge
Governors' allowances – Details of allowances and expenses that can be claimed or incurred.	Hard copy	Schedule of Charges
What our priorities are and how we are doing (Strategies and plans, performance indicators, audits, inspections and reviews) Current information should be published.		
School profile <ul style="list-style-type: none"> Government supplied performance data OFSTED report – summary and full report 	Each academy's website Hard Copy	No charge Schedule of Charges
Performance management information	Hard copy	Schedule of Charges
Academy's future plans – any major proposals on safeguarding and promoting the welfare of children.	Hard copy	Schedule of Charges
Child protection – policies and procedures on	Each academy's website	No charge

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safeguarding and promoting the welfare of children.		
<p>How we make decisions (Decision making processes and records of decisions)</p> <p>Current and previous three years as a minimum</p>		
Admissions policy - arrangements and procedures and right of appeal – include information on application numbers and number of successful applicants by each oversubscription criteria.	Each academy's website	No charge
Governing body meeting agendas, papers and minutes – information that is properly considered to be private will be excluded.	Hard copy	Schedule of Charges
<p>Our policies and procedures (Current written protocols, policies and procedures for delivering our services and responsibilities)</p> <p>Current information only</p>		
<p>School policies including:</p> <ul style="list-style-type: none"> • Charging and remissions policy • Health and Safety and risk assessment • Complaints procedure • Staff conduct policy • Discipline and grievance policies • Pay policy • Staffing structure implementation plan • Information request handling policy • Staff recruitment policies 	<p>Each academy's website Hard Copy</p>	<p>No charge Schedule of Charges</p>
<p>Pupil and curriculum policies, including:</p> <ul style="list-style-type: none"> • Home-school agreement • Curriculum • Sex education • Special education needs • Accessibility • Race equality • Collective worship • Careers education • Pupil discipline 	<p>Each academy's website Hard Copy</p>	<p>No charge Schedule of Charges</p>
<p>Records management and personal data policies</p> <ul style="list-style-type: none"> · Information security · Records retention · Destruction and archive policies · Data Protection policies 	<p>Each academy's website Hard Copy</p>	<p>No charge Schedule of Charges</p>
<p>Equality and diversity (Policies, schemes, statements, procedures and guidelines relating to equal opportunities)</p> <ul style="list-style-type: none"> · Policies and procedures for the recruitment of staff – details of vacancies should be included 	<p>Each academy's website Hard Copy</p>	<p>No charge Schedule of Charges</p>
<p>Charging regimes and policies This should include details of any statutory charging regimes. Charging policies should include details of charges made for information routinely published. They should clearly state what costs are to be recovered, the</p>	<p>Each academy's website</p>	<p>No charge</p>

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basis on which they are made and how they are calculated.		
Lists and Registers Currently maintained lists and registers only		
Curriculum circulars and statutory instruments	Hard copy	Schedule of Charges
Disclosure logs	Hard copy	Schedule of Charges
Asset register	Hard copy	Schedule of Charges
Any information the Academy is currently legally required to hold in publicly available registers	Hard copy	Schedule of Charges
The services we offer (Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses) Current information only		
Extra-curricular activities	Each academy's website	No charge
Out of school clubs	Each academy's website	No charge
School publications	Each academy's website	No charge
Services for which the Academy is entitled to recover a fee, together with those fees	Each academy's website	No charge
Leaflets, booklets and newsletters	Each academy's website	No charge